

Senior Photos Submission for Canby High's Yearbook

Senior photos are due by November 13, 2018

This list of specifications should be given to your photographer in order that uniform photographs are sent to the Cougar Yearbook staff

Technical Specifications for photo composite

1. Photos may be in color or black and white (color is preferred), no other filters allowed
2. Bust shots only (from waist up), in portrait orientation (taller than wide), in the photo the student's head should be approximately one inch tall
3. Photos should be only of the graduating senior. Photos containing other people or props will not be accepted
4. No borders, watermarks, camera dates or "selfies" will be accepted
5. High quality photos only

Submission Method

Electronic Submissions (via email or on disk) - *preferred method*

1. Resolution must be at least 300 DPI or larger when printed in wallet size
2. Deliver photograph to yearbook staff
 - a. If emailing
 - Send to chyearbook@canby.k12.or.us
 - File must be a JPEG
 - Photograph's file name should be student's full name (no nicknames) ex: LAST, FIRST
 - Subject line for email should be "senior photo" and student name
 - b. If on disk, follow instructions below for hard copy submissions

Hard Copy Submissions (photo quality could be reduced)

1. Two identical photographs must be submitted
2. The print size must be at least wallet size, approximately 3.25" x 2.5" in a portrait layout
3. Place photo in sealed envelope and include full name and "yearbook photo" on front of the envelope (do not write on picture as it can imprint the photo which is visible when scanned)
4. Deliver photographs to yearbook staff
 - a. Deliver them to Ms. Czerkies at Canby High School in room 409 or to her mail box *or*
 - b. Send them to:

Canby High School
Attn: Yearbook Staff
721 SW 4th Ave
Canby OR 97013

Again, the final date senior photographs will be accepted is **Monday November 12, 2018**.

**Students who do not submit a photograph or who submit a photograph that does not meet the specifications listed above will have their photo replaced with their student identification photograph

If you have additional questions please contact Ms. Czerkies at 503-263-7200 x 5409 or czerkiej@canby.k12.or.us